



PAYROLL SCHEDULE
FY: 2020/2021

NON EXEMPT SALARIED & HOURLY EMPLOYEES		EXEMPT SALARIED EMPLOYEES		Deadlines!!!		
<u>Beginning Payroll Period Date</u>	<u>Ending Payroll Period Date</u>	<u>Beginning Payroll Period Date</u>	<u>Ending Payroll Period Date</u>	Supervisors Approved By: (last day of pay cycle)	Payroll Processing Date	Pay Date
07/01/20	07/15/20			07/15/20	07/16/20	07/20/20
07/16/20	07/31/20	07/01/20	07/31/20	07/31/20	08/03/20	08/05/20
08/01/20	08/15/20			08/17/19	08/18/20	08/20/20
08/16/20	08/31/20	08/01/20	08/31/20	09/01/20	09/02/20	09/04/20
09/01/20	09/15/20			09/15/20	09/16/20	09/21/20
09/16/20	09/30/20	09/01/20	09/30/20	09/30/20	10/01/20	10/05/20
10/01/20	10/15/20			10/15/20	10/16/20	10/20/20
10/16/20	10/31/20	10/01/20	10/31/20	11/02/20	11/03/20	11/05/20
11/01/20	11/15/20			11/16/20	11/17/20	11/20/20
11/16/20	11/30/20	11/01/20	11/30/20	12/01/20	12/02/20	12/04/20
12/01/20	12/15/20			12/15/20	12/16/20	12/21/20
12/16/20	12/31/20	12/01/20	12/31/20	12/16/20	12/31/20	01/05/21
01/01/21	01/15/21			01/15/21	01/18/21	01/20/21
01/16/21	01/31/21	01/01/21	01/31/21	02/01/21	02/02/21	02/05/21
02/01/21	02/15/21			02/15/21	02/16/21	02/19/21
02/16/21	02/28/21	02/01/21	02/28/21	03/01/21	03/02/20	03/05/21
03/01/21	03/15/21			03/15/21	03/16/21	03/19/21
03/16/21	03/31/21	03/01/21	03/31/21	03/31/21	04/01/21	04/05/21
04/01/21	04/15/21			04/15/21	04/16/21	04/20/21
04/16/21	04/30/21	04/01/21	04/30/21	04/30/21	05/03/21	05/05/21
05/01/21	05/15/21			05/17/21	05/18/21	05/20/21
05/16/21	05/31/21	05/01/21	05/31/21	05/31/21	06/01/21	06/04/21
06/01/21	06/15/21			06/15/21	06/16/21	06/18/21
06/16/21	06/30/21	06/01/21	06/30/21	06/30/21	07/01/21	07/05/21

PAY SCHEDULE POLICY

	Pay Dates	Payroll Cycle
Non Exempt Salaried & Hourly Employees	5 th and 20 th	Semi-Monthly
Exempt Salaried Employees	5 th	Monthly